



State of Vermont
1 National Life Drive, Davis 5
Montpelier, VT 05620-2501
education.vermont.gov

[phone] 802-828-1130
[fax] 802-828-6430

Agency of Education

June 24, 2020

Electronic Delivery

James Nadeau
2448 Quaker Village Road
Weybridge, VT 05753

Dear James,

I'm writing to clarify that as part of your onboarding process, I asked you and authorized you to ensure that your machine was installed with all necessary software you needed to perform your job here with us at AOE.

As the Division Director of Data Analysis and Management Division, I consider having local machine admin access necessary for many of our Division's staff in order to do our jobs, especially leadership members such as yourself in your role as Master Data Steward.

This has been the case for many years for many members of our team, including me, due to our close, collaborative, and normally effective working relationship with ADS partners as well as the nature of our work in service to AOE. I consider having local machine access necessary for you to complete your duties and believe this is an appropriate permission given the responsibility and accountability of your role.

I am not aware of any information or system that you accessed as being outside the scope of your role. Thank you for the work that you do for us in this Division. I hope we can rectify this situation in short order.

Wendy Geller

Wendy Geller
Division Director, Data Management and Analysis Division
Vermont Agency of Education

